

MUNICIPALITY OF ANCHORAGE

PURCHASING DEPARTMENT

PHONE (907) 343-4590

P.O. Box 196650

ANCHORAGE, ALASKA 99519-6650

Issue Date	Time and Date of Opening	Buyer	Buyer Phone Number
9/29/2022	9:30 A.M. Alaska Time, October 20, 2022	Vanisha Wyche	907-343-4590

ADDENDUM No. 1

TO INVITATION TO BID No. 2022B058

DATE ISSUED: October 12, 2022

TITLE: 2022B058 – Furnish VMWare Software Maintenance to the Municipality of Anchorage (MOA) Anchorage Water and Wastewater Utility (AWWU).

The following changes and/or additions are hereby made to subject Invitation to Bid:

1. **Change;** the date of **Bid Opening** to **9:30 AM Alaska Standard Time on October 20, 2022.**
2. **Incorporate;** Questions & Answers, identified as Addendum No. 1, dated October 12, 2022.
3. **Replace;** Bid Proposal Page 10 with the attached Bid Proposal 10R identified as Addendum No. 1, dated October 12, 2022.

All other terms, conditions, and specifications remain unchanged.

An electronic (.pdf) copy of the Invitation to Bid is available at MOA, Purchasing Department’s website; (<http://www.muni.org/Departments/purchasing/Pages/bidding.aspx>). It is your responsibility to periodically check the website for any addenda.

ANY QUESTIONS REGARDING ADDENDUM #1, MUST BE SUBMITTED IN WRITING TO WWPUR@MUNI.ORG BY 12:00 P.M., ALASKA TIME, October 13, 2022. Please reference the Project Title and Invitation to Bid Number.

THIS ADDENDUM MUST BE ACKNOWLEDGED IN SPACE PROVIDED ON BID PROPOSAL SHEET OR SIGNED AND RETURNED TO PURCHASING PRIOR TO TIME SET FOR BID OPENING IN ACCORDANCE WITH ANCHORAGE MUNICIPAL CODE 7.20.020C.

The MOA reserves the right to accept or reject bids. Prices bid must be F.O.B. Destination. The MOA is exempt from Federal Excise Tax. Bids must be submitted to the Purchasing Department prior to time set for opening. Any bids not received by the Purchasing Department prior to that time will not be considered and will be returned. Time of receipt of bids will be as determined by the time stamp in the Purchasing Department, 632 W. 6th Avenue, Suite 520.

Please ACKNOWLEDGE AND RETURN THIS ADDENDUM PRIOR TO THE DATE AND TIME SHOWN ABOVE OR YOUR BID MAY BE REJECTED.

MUNICIPALITY OF ANCHORAGE

Authorized Representative Signature

Date



Printed Name

Nikki Martindale
Deputy Purchasing Director

Printed Vendor Name

QUESTIONS & ANSWERS

ITB #2022B058

Addendum #1, dated October 12, 2022

1. **Question:** Is this new contract or renewal of existing contract?
Answers: New Contract
2. **Question:** Can you please share the name of incumbent contractor?
Answers: Structured
3. **Question:** Can you please share the annual spend of past contract?
Answers: \$25,230.27
4. **Question:** If vendor do not have business registration in the state of Alaska, are we eligible to submit proposal?
Answers: Not required
5. **Can State of VA based companies respond this IFB without having business registrations in the State of Alaska?**
Answers: Yes
6. **Question:** Is it mandatory to do business registrations in the State of Alaska after the award of contract?
Answers: No
7. **Question:** What is estimated budget of this contract?
Answers: This information is unavailable at this time.
8. **Question:** Is there any preference to the local vendor?
Answers: Yes, 5% preference
9. **Question:** Can you please share the cost proposal of incumbent contractor of past contract?
Answers: \$25,230.27

BID PROPOSAL (CONTINUED)

Page 10R

BASIS OF AWARD

Award will be made to the lowest responsive and responsible bidder in accordance with Anchorage Municipal Code Sections 7.15.040, 7.20.020, 7.20.030, and 7.20.040, with preference to local bidders applied in accordance with Section 7.20.040. Evaluation for determining the lowest bid will be made in the **aggregate. TO BE CONSIDERED FOR AWARD ALL ITEMS MUST BE BID.** All items must be new and come with manufacturer's warranty, if supplied by the manufacturer. The purchasing Director will have the sole discretion to determine whether the bid submitted meets specifications of the Invitation to Bid, whether a bidder is responsive, and whether a deviation is material.

CONTRACT VOLUME

The MOA does not guarantee any minimum or maximum purchase quantities and/or dollar amounts. The above quantities are for evaluation purposes only. The MOA reserves the right to increase or decrease the quantities listed at the same unit price.

PERIOD OF PERFORMANCE

Period of performance will be from December 6, 2022 to December 5, 2025 with no options to renew.

By submitting a bid, the bidder acknowledges receipt, has reviewed and has an understanding of all documents listed on the Invitation to Bid Cover Sheet. For purposes of bid evaluation and contract award, in the event of inconsistency between the unit price and extended amount, the unit price will govern.

Authorized Representative Signature

Date

Printed Name

Title

Printed Vendor Name

Phone Number

Mailing Address

Fax Number

City, State, Zip Code

Company Email Address

Physical Address of Company (if different from above)

City, State, Zip Code

By signing above the bidder certifies they are an equal opportunity employer and will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status, or physical or mental disability. The contractor will comply with all laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7 of the Anchorage Municipal Code.