



Municipality of Anchorage

Dave Bronson, Mayor
Purchasing Department

January 4, 2023

REQUEST FOR PROPOSAL

RFP 2022GP004

**Alcohol Tax Prevention Grant Recipients: Organizations with Annual Budgets
\$500,000.00 or Under**

ADDENDUM NO. 1

Please make the following changes to the subject project.

1. Change: Bid open date to **5:00 P.M. Local Time, January 20, 2023**
2. Incorporate: Addendum No. 1, consisting of three pages, identified as 2022GP004 Addendum No. 1, dated **January 4, 2023**.

This addendum and other documents related to this project are available by visiting the Purchasing office website at:

<http://www.muni.org/Departments/purchasing/Pages/bidding.aspx>

If you have previously submitted a response to this project and wish to have it returned, please contact Purchasing at (907) 343-4590.

All other terms and conditions remain unchanged.

Sincerely,

Chris Hunter

Chris Hunter
Deputy Purchasing Officer

ADDENDUM #1

2022GP004 – QUESTIONS & ANSWERS

Question 1: Our early learning in Anchorage consists of a Child Development Center program and Head Start program running simultaneously in the same building. We do a lot of cross over work and events for families we serve in either program. Families are not dually enrolled in both programs at this time. If we choose to apply for this opportunity, could we request the funding to support the same effort for both programs? An example would be early literacy efforts that would impact children and families participating in the Child Development Center program and those participating in the Head Start programming. Or for professional development training and supports for teachers in the Child Development Center program and teachers in the Head Start program.

Answer 1: Organizations are allowed to subcontract to other organizations to support their program as long as it follows Attachment D – Grant Agreement Sample, Section 5 and Section 11 depending on the role that the other organization will follow. Both may submit proposals under this proposal as long as they are separate organizations.

Question 2: Could allocate a certain amount of these grant funds be used to support family's tuition for Child Development Center program and Head Start program costs with scholarships and emergency funding as needs arise?

Answer 2: Yes, funding may be used to remove barriers to attendance. However, incentives such as tuition/scholarships/stipends/emergency funding must be accounted for in the budget as well as determining how these benefits will be distributed equitably.

Question 3: Could we use this funding as a way to build our resource closet with diapers, wipes, clothing, toys, books that families would have access to?

Answer 3: Yes, as part of a larger program that falls within the Scope of Work as listed in Section 3.0 – Scope of Work, of the RFGP. Please review the evaluation criteria when making a justification with these requests.

Question 4: Is this funding is available to organizations supporting healing from domestic violence and sexual assault that happens to adults, or only if it occurred during childhood and is considered an ACE? Guessing it will apply to the full spectrum of people addressing child abuse, domestic violence, and sexual assault, as addressing and healing from them at any time is prevention of ACEs in future generations, and because the language of the alcohol tax is to "address and combat" these issues, but I just wanted to clarify.

Answer 4: Correct. While trauma that occurs in adulthood is not an ACE, supporting and healing those adults can prevent ACEs in our community and therefore would qualify for funding.

Question 5: Page 4 states: "The services proposed for grant funding through this RFP are either new services that were not offered by the proposer in 2020, or, if they are existing services, that they were not funded by the Municipality of Anchorage in 2020." We're writing to clarify that the intended year in the statement above is 2020. While our intended proposed grant services were not offered by CSS in 2020, they were offered and funded by municipal dollars in 2022.

ADDENDUM #1

Answer 5: 2020 is the intended year for the statement referenced in the question. Please review 1.4 Eligible Applicants, it states in the bullets, "The services proposed for grant funding through this RFP are either new services that were not offered by the proposer in 2020, or, if they are existing services, that they were not funded by the Municipality of Anchorage in 2020."

Question 6: Will this RFGP allow multiple applications to be submitted and considered from the same organization? We have two worthy proposals that we would like to submit as separate applications, if possible.

Answer 6: No. Due to the expected number of responses, the RFGP only allows an organization to submit one proposal.

Question 7: Are multiple organizations able to apply for funds together/in the same request?

Answer 7: Yes, but it must be very clear what roles each organization will be playing throughout (e.g., budget, timeline, responsibilities, outcomes).

Question 8: We are an independent DBA which is part of a larger organization. Our program budget is ~\$150,000 per year but the larger organization has a larger budget \$500K+. Should we still apply for the under \$500K pool? If yes, tentatively, we might become a program under an organization that is \$500K+. If we are awarded the grant but change organizations in 2023, how would that effect our funding?

Answer 8: As an independent DBA, you should apply to the RFGP based on your independent program budget, not the budget of the larger organization. Should you be awarded funding and then change organizations, your funding will not be impacted until there is a new competitive grant cycle.

Question 9: Should the first-year budget be pro-rated based on a shortened year, or should it be for a full year's amount?

Answer 9: The budget submitted should reflect the cost of the proposal for a full 12-month year.

Question 10: Will proposals be funded at 100% of the requested amount or will budgets be determined during evaluation?

Answer 10: After proposals are submitted, the evaluation committee will evaluate and score all proposals, resulting in a ranked list of proposals. The proposals will be funded at 100% of the requested budget until funding under the RFGP runs out. This means the last proposal to be funded on the list may be partially funded.

Question 11: Does the RFGP support an implementation period as part of the grant?

Answer 11: An implementation period is allowed as long as the proposed activities meet the purpose of the funding as described in the RFGP.

Question 12: Can the funding be used for updating, developing, or adapting trainings for greater efficacy in Alaska if the trainings are to be used for the prevention workforce or is it only for delivering trainings that already exist?

ADDENDUM #1

Answer 12: An implementation period is allowed as long as the proposed activities meet the purpose of the funding as described in the RFGP.

Question 13: Will proposals from statewide entities be evaluated any differently than from an entity that is only in Anchorage?

Answer 13: No, they will not be evaluated any differently. Entities should ensure that they make it clear that services in their proposal are only being directed at Anchorage residents.

Question 14: Will there be competitive applications for funding after 2023 or will the 2 subsequent years be continuation funding?

Answer 14: The intent of the RFGP is to award grants for an initial period of 4/1/23-12/31/23 with 2 extension option years for 2024 and 2025. Funding in 2024 and 2025 is intended to be continuation funding, not competitive. Funding in 2024 and 2025 is subject to Assembly appropriation.

Question 15: Where can information be found about who was funded in the past?

Answer 15: A list of the entities funded under this RFGP in 2022 can be found at this [link](#) under Request for Proposals, 2022GP002.

Question 16: How much total funding is there across the 2 RFGPs?

Answer 16: There is a total of \$2 million that will be awarded through 2022GP004 and 2022GP005.

End Addendum #1