



# Municipality of Anchorage

Dave Bronson, Mayor  
Purchasing Department

**May 2, 2022**

## **REQUEST FOR PROPOSAL**

**RFP 2022P013**

**Electronic Health Records System**

### **ADDENDUM NO. 2**

Please make the following changes to the subject project.

- 1. Questions and Answers**
- 2. CHANGE: Due 5:00 P.M. Local Time, May 11, 2022**

**Where any requirements of the Request for Proposal conflict with an item in an Addendum, the Addendum shall govern.**

**All other terms and conditions of the Request for Proposal shall remain unchanged and in full force and effect.**

This addendum and other documents related to this project are available by visiting the Purchasing office website at:

<http://www.muni.org/Departments/purchasing/Pages/bidding.aspx>

If you have previously submitted a response to this project and wish to have it returned, please email that request to [wwwpur@muni.org](mailto:wwwpur@muni.org)

All other terms and conditions remain unchanged.

Sincerely,

*Chris Hunter*

Chris Hunter  
Deputy Purchasing Director


## RFP 2022P013 Addendum 2

### Questions and Answers

Question	Response
1. Was the pre-bid conference call recorded? If so, can a link be sent for review?	Available up request via the Purchasing email address on the RFP cover page.
2. The document states that a complete analysis of the existing system be performed. If vendors are only allowed to contact the RFP purchasing agent, how can such an analysis be completed? Please clarify this requirement.	The analysis is to be completed post-award. The analysis is primarily to assess current system capabilities and ensure that those capabilities are retained and/or enhanced in the new system. Given the age of the current system, it is likely that any modern system would address many of the functional needs identified during the assessment. Once the contract is in place, the vendor will have the ability to coordinate directly with Anchorage Health Department and Municipal IT personnel.
3. Total number of users to use the EMR.	It is anticipated that AHD will need capacity for up to 25 simultaneous users and 40 active user accounts overall.
4. Total number of nurses/providers who have NPI numbers using the system? Specify total of full and part time.	There are 6 nurses/providers who have NPI numbers (2 full-time, 4 part-time).
5. Please list the labs the agency would like an HL-7 interface with.	<ul style="list-style-type: none"> <li>• State of Alaska Public Health Laboratory</li> <li>• Providence Alaska Medical Center Laboratory</li> <li>• Cytocheck Laboratory, LLC</li> <li>• Quest Diagnostics</li> </ul> <p>Please note that this list may change as needed during the contract period of performance as laboratory contracts are renewed or replaced.</p>
6. Please list the hospital(s) the agency would like an HL-7 interface with.	Providence Alaska Medical Center
7. Telehealth is listed, how many providers would need access.	Eight providers need telehealth access.

<p>8. Devices such as ECG and Holter are listed, please provide list of all devices to be connected.</p>	<p>This requirement, Attachment B, 33.4 is amended to read:          “The system obtains test results via standard HL-7 interface from Piccolo xPress Chemistry Analyzer.”</p>
<p>9. Section 3.0 Scope of Work – The 1<sup>st</sup> bullet says “Analysis of the current system” – Since there are no specific requirements in the RFP, is it the Agency’s desire for the vendor to provide an implementation price that is fairly basic? The reason we ask is that typically an analysis would have been completed by the Agency or an independent/neutral party to help inform the RFP requirements and conducting such an analysis post-contracting can lead to change orders.</p>	<p>The goal of the analysis is primarily to ensure that no current functionality is lost and to potentially identify efficiencies through the new system’s capabilities. AHD’s current EHR is more than 10 years old with a total database size of approximately 100GB. It is anticipated that the vendor’s standard system will provide significant improvements over the current system. Please note that funding for change orders is likely to be limited.</p> <p>Please also see response to question 2.</p>
<p>10. <b>Attachments A and B</b> - In reviewing attachments A and B, it appears these were taken from the 2012 ONC Request for Proposal Template for Health Information Technology: <a href="https://www.healthit.gov/resource/request-proposal-rfp-template-health-information-technology">https://www.healthit.gov/resource/request-proposal-rfp-template-health-information-technology</a> Is it the Agency's desire for the vendor to fill this format out as this looks like more of a questionnaire to the vendor than a list of requirements? There do not appear to be specific requirements for AK.</p>	<p>The vendor needs to complete Attachments A and B.</p>
<p>11. <b>Section 3.0 Scope of Work</b> – The 4<sup>th</sup> bullet says, “Customization of the new EHR to meet AHD requirements to improve service delivery and efficiency.” Does the Agency expect the vendor to “Customize” their COTS EHR or “configure” it? Please validate.</p>	<p>The Agency expects the vendor to configure their EHR solution to meet the Agency’s needs. The transition to the new EHR should not result in a loss of existing functionality. At the same time, the new EHR’s capabilities should improve on some of the existing functionality while adding new capabilities.</p> <p>Please also see response to question 9.</p>
<p>12. In section 1 paragraph 1.1, Purpose. It is stated, “Any proposed cloud service</p>	<p>Per the Municipal IT Department:</p>

<p>provider’s solution must reside in a FedRAMP certified hosted environment. Any third-party applications incorporated as part of the proposed solution must be fully disclosed in the Request for Proposal (RFP) response and must also reside in FedRAMP certified hosted environments.”</p> <p>Is an SOC2 certification an acceptable alternative for that requirement?</p>	<p>Not if it is a cloud hosted solution. If it is a single data center in the U.S. then the IT Department can review their SOC reports.</p>
<p>13. We define system users as each individual user login/password. How many total users will require access to the system? Of this total, how many are clinicians, clerical and billing staff and how many are full time vs. part time?</p>	<p>AHD is requesting capacity for 40 user accounts. At the moment, there are currently 30 staff that would require EHR access:</p> <ul style="list-style-type: none"> <li>• Clinical (21)</li> <li>• Billing (1)</li> <li>• Clerical (6)</li> <li>• Admin (2)</li> </ul> <p>For the purposes of this RFP, assume 40 user accounts.</p> <p>Also, see response to question 3.</p>
<p>14. Do you dispense medications and track medications inventory?</p>	<p>Yes</p>
<p>15. Which Labs are a “must” requirement to interface with the EHR?</p>	<p>Please see response to question 5.</p>
<p>16. Which other Interfaces (e.g. HIE, Immunization Registry etc.) are a “must” to connect to with the new EHR?</p>	<p>VacTrAK (Alaska Immunization Information System)</p>

<p>17. Do you have any other systems which are a “must” to integrate with the new EHR?</p>	<p>No</p> <p>Also, see response to question 16.</p>
<p>18. When do you hope to select/implement the new EHR?</p>	<p>Selection of the successful proposal is anticipated to take place within four to five weeks of the proposal due date. Given that timeframe, AHD will allow for proposals that do not achieve system Go Live by 6/30/22. Per the RFP, all proposals should provide a proposed implementation plan with timeline. For proposals that do not achieve a 6/30/22 go live date, the proposer must clearly describe which phases of the project will be achieved prior to 6/30/22.</p>
<p>19. Can you provide sample reports, forms, notes, etc.</p>	<p>Yes, please see attached.</p> <div style="text-align: center;">  <p>Insight Report Samples.pdf</p> </div>
<p>20. Does Patagonia Health need to be licensed in your state prior to RFP submission?</p>	<p>Per Alaska statute, every company doing business in Alaska must have an Alaska Business License.</p>
<p>21. What programs are provided by Anchorage public health? (e.g. Family Planning / Title X / 340b)?</p>	<p>Per Section 1.2 of the RFP, the Community Health Nursing Program consists of three sections:</p> <ul style="list-style-type: none"> <li>• Disease Prevention and Control</li> <li>• Reproductive Health Clinic</li> <li>• Health Information Management</li> </ul> <p>which carry out the following functions:</p> <ul style="list-style-type: none"> <li>• Billing and Coding</li> <li>• Disease Investigation Services</li> <li>• Epidemiology</li> <li>• Immunizations</li> </ul>

	<ul style="list-style-type: none"><li>• Laboratory Tracking</li><li>• Patient Accounts, Registration, and Tracking</li><li>• Reproductive Health</li><li>• Scheduling/Appointments</li><li>• Tuberculosis (Screening, Treatment)</li></ul> <p>AHD is currently participating in the 340B program as a State of Alaska grant subrecipient. AHD does not currently have a Title X clinic.</p>
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