



Municipality of Anchorage

Dave Bronson, Mayor

Purchasing Department

September 8, 2022

REQUEST FOR PROPOSAL

RFP 2022P034

Port of Alaska Modernization Program Environmental Site Assessment Services

ADDENDUM NO. 1

Please make the following changes to the subject project.

1. **CHANGE:** Cover Letter: ONE SIGNED ORIGINAL, single sided proposal must be submitted. In addition to the original proposal, a flash-drive containing a PDF copy of the complete proposal, including attachments must also be provided.
2. **REPLACE** Section 4.5 Fee Schedule with:

4.5 Rate Schedule
Under a separate cover title "Rate Schedule", submit one (1) copy of a rate schedule for individual staff named as Key Personnel in Section 4.4.2. The rate schedule shall be inclusive of overhead, G&A, fringe benefits, profit, insurance, etc. The rate schedule shall not be used in evaluations. Only the highest ranked Proposer's rate schedule will be opened for the purpose of commencing contract negotiations.
3. **Questions and Answers:** consisting of one (1) page, identified as 2022P034 Questions and Answers, Addendum No. 1, dated September 7, 2022

Where any requirements of the Request for Proposal or previous Addenda conflict with an item in this Addendum, this Addendum shall govern.

All other terms and conditions of the Request for Proposal shall remain unchanged and in full force and effect.

This addendum and other documents related to this project are available by visiting the Purchasing office website at:

<https://www.muni.org/Departments/purchasing/Pages/bidding.aspx>

If you have previously submitted a response to this project and wish to have it returned, please email that request to wwpur@muni.org

All other terms and conditions remain unchanged.

Sincerely,

Chris Hunter

Chris Hunter
Deputy Purchasing Director

Request for Proposal RFP 2022P034
Port of Alaska Modernization Program
Environmental Site Assessment Services

Addendum No. 1
09/07/2022

TO: PLANHOLDERS

The contract documents for the referenced project are clarified and amended as follows:

Responses to Bidder's Questions

1. Question: How would you like costs to be presented for the Phase II and Phase III tasks? Should we make assumptions regarding the scope of work or would you prefer to provide assumptions?

Response: Costs are not required for development with this RFP. Only a rate schedule is required. See replacement of Section 4.5 in this addendum.

2. Question: [] can provide a labor rate schedule for Tasks 3-6, but cannot provide costs for the entire tasks since the scope of work is undefined, and the subcontractors are unknown. Is this acceptable?

The project is broken into base services, Tasks 1 and 2 on section 3.1, and Tasks 3-6 which are designated as follow up services. The scope of the follow-up services will depend on the results of Tasks 1 and 2

Section 4.5 states: Under a separate cover title "Fee Schedule", submit one (1) copy of a fee schedule for **all services**, which may be required in performance of the work (Sections 3.1.1 through 3.1.7).

Response: Only a rate schedule for named Key Personnel in Section 4.4.2 is required for this RFP. See replacement of Section 4.5 in this addendum.

3. Question: What level of detail is expected regarding the costs of the follow-up services (Sections 3.1.3 through 3.1.7). These follow-on tasks will be highly dependent upon the results of the Phase I ESA and subsequent follow-on services. As such, it may be difficult to provide detailed costs for these services.

Response: Only a rate schedule for named Key Personnel in Section 4.4.2 is required for this RFP. See replacement of Section 4.5 in this addendum.