



# Municipality of Anchorage

Dave Bronson, Mayor  
Purchasing Department

**January 20, 2023**

## **REQUEST FOR PROPOSAL**

**RFP 2023P003**  
**Third Party Administrative Services**

### **ADDENDUM NO. 2**

Please make the following changes to the subject project.

- 1. Questions and Answers consisting of one page in Addendum No. 2.**

**Where any requirements of the Request for Proposal conflict with an item in an Addendum, the Addendum shall govern.**

**All other terms and conditions of the Request for Proposal shall remain unchanged and in full force and effect.**

This addendum and other documents related to this project are available by visiting the Purchasing office website at:

<http://www.muni.org/Departments/purchasing/Pages/bidding.aspx>

If you have previously submitted a response to this project and wish to have it returned, please email that request to [wwpur@muni.org](mailto:wwpur@muni.org)

All other terms and conditions remain unchanged.

Sincerely,

*Chris Hunter*

Chris Hunter  
Deputy Purchasing Director

**INVITATION TO BID NO. 2023P003  
Third Party Administrative Services**

**ADDENDUM NO. 2  
January 20, 2023**

**TO: PLANHOLDERS**

The contract documents for the referenced project are clarified and amended as follows:

**Responses to Bidders' Questions**

**Question 1:** We saw the table showing the number of claims received by year, but would it also be possible to see the current number of open claims by type as well?

**Response 1:** *As of 1/19/23 there are 260 claims pending; 104 of these pending claims are Medical Only claims and 156 of them are Time Loss claims (or have been time loss but the employee has returned to work).*

**Question 2:** The RFP states that, "the Risk Management Department is in need of Third-Party Administration of some, or all, of the workers' compensation pending and newly reported claims." Can you clarify whether the TPA would be assuming the existing inventory of claims or just newly reported claims and what factors may impact that determination?

**Response 2:** *Presently, 89 of the 260 pending claims are adjusted by a TPA; the awarded TPA firm will take over the adjusting of these 89 claims (or however many are pending with the TPA at the time of the contract initiation) and also take on the newly reported time-loss claims, and possibly a small number of medical only claims. Of these 89 claims pending with a TPA currently, 11 of them are medical only claims and 78 are time loss claims or claims that involve previous time loss, but the injured worker has returned to work at this point.*

**Where any requirements of the Invitation to Bid are in conflict with an item in an Addendum, the Addendum shall govern.**

**All other terms and conditions of the Invitation to Bid shall remain unchanged and in full force and effect.**

END OF ADDENDUM NO. 2