

APL Internet WAN Firewall Services Contract E-rate Amendments

The APL Internet WAN & Firewall RFP and the winning bid spreadsheet will be considered Addendums to the contract and the terms will be applicable unless specifically negated in the contract.

1. **Start Date:** Library seeks a guaranteed start date of July 1, 2023 for the Internet/WAN service. Contract periods will coincide with the E-rate program year dates of July 1st – June 30th. Any earlier set up work required for the initial start up would also be covered by this contract and funded by E-rate.
2. **Term:** Library will consider both 3-year and 5-year contracts with the option for two 1-year extensions with notification. The Library would consider other contract periods if they resulted in lower pricing. If the market supports a price reduction after the initial term, the library will exercise price reduction options, if any are available, as an amendment to the original contract.
3. **Non-Appropriation of Funds:** The contract may be canceled or not renewed in the event of loss of federal E-rate, State or Library funds.
4. **Service Changes as Amendments:** Within the scope of this RFP and the signed contract, the Library may seek to increase speeds, change circuit types, add lines, or add service to an existing or new branch through change orders/contract amendments with the selected vendor to meet future system needs and to ensure cost effectiveness of the service. These changes may be the result of the need for greater capacity, greater cost effectiveness, expiration of existing contracts, new branch openings, branch relocations, or other circumstances. If unforeseen market forces (i.e. resulting from the pandemic) affect the price of quotes from the winning bid, amendments can be made to update the pricing. If different services are phased in over time, the original contract termination date will remain the same.
5. **Activation:** Vendors shall notify Library in writing upon completion of installation of all required circuits. Library shall have up to two weeks to reconfigure their systems and test that the services are functioning properly and will notify vendor in writing of their acceptance of the service. Billing may commence upon the Library's acceptance of the service.
6. **Service Level Agreement:** A mutually agreed upon Service Level Agreement (SLA) will be included in the contract.
7. **Secure Networks Act:** Library will not accept any equipment or services produced, provided by or containing parts, from any company, including parents, affiliates, or subsidiaries thereof, that the FCC has designated as a national security threat to the integrity of communications networks or the communications supply chain pursuant to 47 CFR 54.9(a). A list of covered communications equipment and services can be found on the FCC's website at <https://www.fcc.gov/supplychain/coveredlist>. The list will be updated as necessary, and proposers have the responsibility to check for updates and ensuring that all products and services in quotes and final contracts are compliant.

8. Responders are required to read and understand all information contained within this entire bidding package. Submitting a bid constitutes complete understanding and compliance with the terms and conditions in this RFP.