

MUNICIPALITY OF ANCHORAGE**PURCHASING DEPARTMENT****PHONE (907) 343-4590 - FAX (907) 343-4595**Mailing Address
P.O. Box 196650
Anchorage, AK 99519-6650Physical Address
632 W. 6th Avenue, Suite 520
Anchorage, AK 99501**REQUEST FOR QUOTATION NO. 2022Q026**RFQ No. **2022Q026** – **Furnish Canon Cameras & Equipment** to the Municipality of Anchorage, Anchorage Police Department.

Date of Request	Reply Must Be Received Prior To	Buyer	Buyer Phone Number
07/07/2022	2:00 P.M. Local Time, July 14, 2022	Jared Brunelle	907-343-4171

THIS IS NOT AN ORDER
PLEASE QUOTE AT ONCE ON THE FOLLOWING AND SPECIFY YOUR DELIVERY DATE

Cover Sheet	Page	1
Quote Proposal	Pages	2 & 3
General Provision	Page	4

Quote must be submitted on Quote Proposal Page 2 & 3 along with all required information per attached Specifications.

This Request for Quotation is available electronically (.pdf) at the Municipality of Anchorage, Purchasing Office's website; <http://www.muni.org/Departments/purchasing/Pages/bidding.aspx>. Should you choose to obtain a copy of this from our website; it is your responsibility to periodically check the website for any addenda.

Questions regarding this RFQ **will** be submitted in writing via email to wwpur@muni.org. Written questions **will** be received no later than **12:00 P.M. Alaska Time, July 11, 2022**. Questions will include the Buyer's name, the RFQ number and RFQ Title, on the subject line.

Quotations will be submitted to the Purchasing Department via one of the following methods. Due to COVID-19 the **preferred** method is email.

1. Email: wwpur@muni.org ("**Subject**" line must include **Buyer name and RFQ number**)
2. Mail: P.O. Box 196650, Anchorage, AK 99519-6650
3. Hand delivery: 632 W. 6th Avenue, Suite 520, Anchorage, AK 99501.

Municipality of Anchorage
Purchasing Department
632 W. 6th Avenue, Suite 520
Anchorage, AK 99501Municipality of Anchorage
Purchasing Department
P.O. Box 196650
Anchorage, AK 99519-6650

MUNICIPALITY OF ANCHORAGE

Jared Brunelle*NM*

Phone: 907-343-4590

Office Hours: 8:00 - 5:00 M-F

Excluding Municipal Holidays

Jared Brunelle
Junior Buyer

QUOTE PROPOSAL

ITEM	DESCRIPTION	MODEL NO.	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Canon EOS Rebel T7 Camera Bundle, No Substitutions Accepted.	2727C002AA	10	EACH	\$ _____	\$ _____
2	Canon OC-E3 Shoe Cord, No Substitutions Accepted.	OC-E3	10	EACH	\$ _____	\$ _____
3	Canon RS-60E3 Remote Switch, No Substitutions Accepted.	RS-60E3	10	EACH	\$ _____	\$ _____
4	Canon 430EXII Speedlite External Flash, No Substitutions Accepted.	430EXII	10	EACH	\$ _____	\$ _____
5	Canon Battery LP-E10, No Substitutions Accepted.	LP-E10	20	EACH	\$ _____	\$ _____
6	Canon Battery LP-E17, No Substitutions Accepted.	LP-E17	20	EACH	\$ _____	\$ _____
7	Sigma Lens 18-300mm DC Macros HSM, No Substitutions Accepted.	886101	10	EACH	\$ _____	\$ _____
8	Pelican 1400 Hard Case with Pluck Foam, No Substitutions Accepted.	1400	10	EACH	\$ _____	\$ _____
9	Manfrotto XPRO Ball Head and 200PL Plate, No Substitutions Accepted.	MK055XPRO3-BHQ2	10	EACH	\$ _____	\$ _____
10	Manfrotto Tripod with 324RC2 Joystick, No Substitutions Accepted.	MT190XPRO3	10	EACH	\$ _____	\$ _____
TOTAL					\$ _____	
ESTIMATED DELIVERY DATE					____/____/____	

Addendum Acknowledgement	Prompt Payment Discount - Payment Terms Offered
Number(s) _____ is/are hereby acknowledged	_____ % _____ Days OR Net 30 (default) 1% minimum and 15 days are the minimum amounts allowed (As referenced on page 3 under General Provisions)

The bidder will accept CREDIT CARDS for purchases against this RFQ

- Yes
 No

VENDOR NAME _____

QUOTE PROPOSAL – CONTINUED

By submitting a quote, the quoter acknowledges that he/she have received all documents listed on the cover page. Carefully reviewed and possesses knowledge of all documents listed

Authorized Representative Signature

Date

Printed Name

Title

Printed Vendor Name

Phone Number

Mailing Address

Fax Number

City, State, Zip Code

Company Email Address

Physical Address of Company (if different from above)

City, State, Zip Code

By signing above the bidder certifies they are an equal opportunity employer and will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status, or physical or mental disability. The contractor will comply with all laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7 of the Anchorage Municipal Code.

GENERAL PROVISIONS

REQUIRED DOCUMENTS: Only the following listed items marked with an “☑” are required to be submitted with your Quote.”

- ☑ Quote MUST be submitted on the Quote Proposal Page 2 and 3 of this RFQ
- ☑ Shipping is FOB destination (include shipping cost in quote)
- ☑ Quoted prices may not be withdrawn or changed for a period of thirty (30) days
- ☑ Payment terms are Net/30

EVALUATION: Award will be made to the lowest responsive and responsible bidder in accordance with Anchorage Municipal Code Sections 7.15.040, 7.20.020, 7.20.030, and 7.20.040, with preference to local bidders applied in accordance with Section 7.20.040. Evaluation for determining the lowest bid will be made in the **aggregate**. **TO BE CONSIDERED FOR AWARD ALL ITEMS MUST BE BID.** All items must be new and come with manufacturer’s warranty, if supplied by the manufacturer. The purchasing officer will have the sole discretion to determine whether the bid submitted meets specifications of the Request for Quote, whether a bidder is responsive, and whether a deviation is material.

DELIVERY TIME

The Municipality requires delivery of all items as soon as possible. The Municipality’s required delivery date is **30** of days after receipt of order (ARO). Any bid indicating a delivery date which exceeds **30** days after receipt of order (ARO) will be considered non-responsive.

DELIVER LOCATION:

Deliver to: Municipality of Anchorage,
Anchorage Police Department
716 West 4th Ave.
Anchorage, Alaska 99501

ANTI-DISCRIMINATION CLAUSE: The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status or mental or physical handicap. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to the characteristics listed above. Such action will include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, lay-off or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. The Contractor will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The contractor will comply with all laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7 of the Anchorage Municipal Code