

MUNICIPALITY OF ANCHORAGE
PURCHASING DEPARTMENT
PHONE (907) 343-4590 - FAX (907) 343-4595

Mailing Address
P.O. Box 196650
Anchorage, AK 99519-6650

Physical Address
632 W. 6th Avenue, Suite 520
Anchorage, AK 99501

REQUEST FOR QUOTATION NO. 2022Q031

RFQ No. **2022Q031** – **Furnish Manhole Covers** to the Municipality of Anchorage,
Public Works - Eagle River

Date of Request	Reply Must Be Received Prior To	Buyer	Buyer Phone Number
08/08/2022	10:00 A.M. Local Time, August 25, 2022	Melanie Clark	907-343-4590

THIS IS NOT AN ORDER
PLEASE QUOTE AT ONCE ON THE FOLLOWING AND SPECIFY YOUR DELIVERY DATE

Cover Sheet	Page	1
Quote Proposal	Pages	2 & 3
General Provision	Page	4
Specifications	Page	5
M.A.S.S. - Drawings	Page	6-7

Quote must be submitted on Quote Proposal Page 2 & 3 along with all required information per attached Specifications.

This Request for Quotation is available electronically (.pdf) at the Municipality of Anchorage, Purchasing Office's website; <http://www.muni.org/Departments/purchasing/Pages/bidding.aspx>. Should you choose to obtain a copy of this from our website; it is your responsibility to periodically check the website for any addenda.

Questions regarding this RFQ **will** be submitted in writing via email to wwpur@muni.org. Written questions **will** be received no later than **12:00 P.M. Alaska Time, August 12, 2022**. Questions will include the Buyer's name, the RFQ number and RFQ Title, on the subject line.

Quotations will be submitted to the Purchasing Department via one of the following methods. Due to COVID-19 the **preferred** method is email.

1. Email: wwpur@muni.org ("**Subject**" line must include **Buyer name and RFQ number**)
2. Mail: P.O. Box 196650, Anchorage, AK 99519-6650
3. Hand delivery: 632 W. 6th Avenue, Suite 520, Anchorage, AK 99501.

Municipality of Anchorage
Purchasing Department
632 W. 6th Avenue, Suite 520
Anchorage, AK 99501

Municipality of Anchorage
Purchasing Department
P.O. Box 196650
Anchorage, AK 99519-6650

MUNICIPALITY OF ANCHORAGE

Melanie A Clark

Melanie A Clark
Senior Buyer

Phone: 907-343-4590

Office Hours: 8:00 - 5:00 M-F

Excluding Municipal Holidays

QUOTE PROPOSAL

ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Base Pad for Type I Manhole per M.A.S.S. Section 555.05 and Detail 55-4	30	EACH	\$ _____	\$ _____
2	Lid Type I Manhole 26" opening per M.A.S.S. Section 55.05 and Detail 55.11	15	EACH	\$ _____	\$ _____
TOTAL					\$ _____
ESTIMATED DELIVERY DATE					____/____/____

Addendum Acknowledgement	Prompt Payment Discount - Payment Terms Offered
Number(s) _____ is/are hereby acknowledged	_____% _____ Days OR Net 30 (default) 1% minimum and 15 days are the minimum amounts allowed (As referenced on page 3 under General Provisions)

The bidder will accept CREDIT CARDS for purchases against this RFQ

- Yes
 No

VENDOR NAME _____

QUOTE PROPOSAL – CONTINUED

By submitting a quote, the quoter acknowledges that he/she have received all documents listed on the cover page. Carefully reviewed and possesses knowledge of all documents listed

Authorized Representative Signature

Date

Printed Name

Title

Printed Vendor Name

Phone Number

Mailing Address

Fax Number

City, State, Zip Code

Company Email Address

Physical Address of Company (if different from above)

City, State, Zip Code

By signing above the bidder certifies they are an equal opportunity employer and will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status, or physical or mental disability. The contractor will comply with all laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7 of the Anchorage Municipal Code.

GENERAL PROVISIONS

REQUIRED DOCUMENTS: Only the following listed items marked with an “☑” are required to be submitted with your Quote.”

- ☑ Quote MUST be submitted on the Quote Proposal Page 2 and 3 of this RFQ
- ☑ Shipping is FOB destination (include shipping cost in quote)
- ☑ Quoted prices may not be withdrawn or changed for a period of thirty (30) days
- ☑ Payment terms are Net/30 (default)

EVALUATION: Award will be made to the lowest responsive and responsible bidder in accordance with Anchorage Municipal Code Sections 7.15.040, 7.20.020, 7.20.030, and 7.20.040, with preference to local bidders applied in accordance with Section 7.20.040. Evaluation for determining the lowest bid will be made in the **aggregate. TO BE CONSIDERED FOR AWARD ALL ITEMS MUST BE BID.** All items must be new and come with manufacturer’s warranty, if supplied by the manufacturer. The purchasing officer will have the sole discretion to determine whether the bid submitted meets specifications of the Request for Quote, whether a bidder is responsive, and whether a deviation is material.

DELIVERY TIME

The Municipality requires delivery of all items as soon as possible. The Municipality’s required delivery date is no later than September **30, 2022**. Any bid indicating a delivery date which exceeds this date will be considered non-responsive.

DELIVER LOCATION:

Deliver to: Municipality of Anchorage,
ERSM Hiland Facility
716 8501 VFW (Formally Hesterberg Road)
Eagle River, Alaska

ANTI-DISCRIMINATION CLAUSE: The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, marital status or mental or physical handicap. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to the characteristics listed above. Such action will include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, lay-off or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. The Contractor will post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The contractor will comply with all laws concerning the prohibition of discrimination including, but not limited to Title 5 and Title 7 of the Anchorage Municipal Code

SPECIFICATIONS

REFERENCE

M.A.S.S. 2015, effective date 03/01/2015 and available at:

http://www.muni.org/Departments/works/project_management/Pages/Publications.aspx

Drawings for each bid item are attached. Please refer to M.A.S.S. for specifics.

Item 7 - Specific drawing for requested manhole frame is attached. Refer to East Jordan Iron Works, Inc for product number 00262610 details.

Delivery destination(s): MOA ERSM Hiland Facility at **8501 VFW (Formally Hesterberg Road, Eagle River**

Prior to delivery of the product, the Vendor will coordinate with ERSM staff a scheduled date, time for delivery, and destination by contacting 907-343-1510. Delivery to the Hiland Facility will be made available for coordination between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday.

A municipal employee will visually inspect the material to be received and annotate the Vendor's delivery ticket with his printed name and signature/initials upon approval of the inspected material(s). The delivery ticket must include a number identifying the material(s) to be received. One copy will be retained by the Vendor and attached to the invoice submitted for payment and another copy will be provided to the municipal employee at the time of delivery.

PAYMENT

The Vendor will provide the Municipality with a true and correct consolidated invoice. The invoice will list the delivery tickets, arrayed in numerical order with copies of the delivery tickets attached. The invoice will be such that the Municipality can readily identify each delivery tickets, the amount of material delivered, the unit price, and the total for all the delivery tickets. The format of the invoice must be such that it does not hinder processing by the Municipality. Otherwise, it will be declared a contested invoice.

Contested invoices will not be considered to be true and correct invoices. In the case of a contested invoice, the Municipality will have the option to pay the invoice under protest, pay the uncontested portion, or return the contested invoice to the Vendor. Any prompt payment discount date will start when the Municipality determines that they have an uncontested, true, and correct invoice.

Invoices shall have the Purchase Order Number and Public Works Department, Administration Division, Eagle River Street Maintenance Section clearly visible. A copy of the invoice shall be sent to:

MOA Public Works /Maintenance and Operations

Eagle River Street Maintenance

12001 Business Blvd. Rm 131

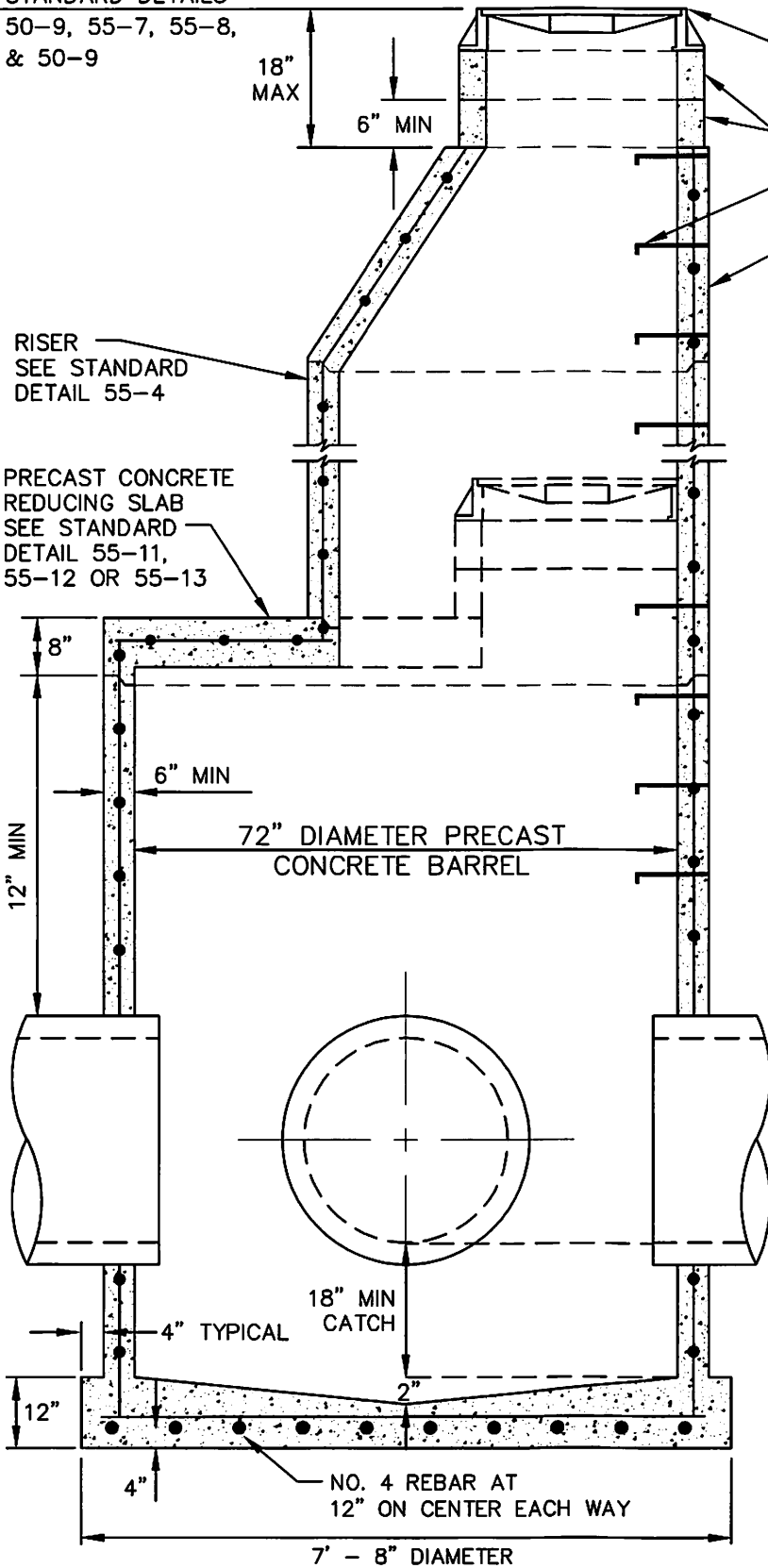
Eagle River, Alaska 99577

AND

Facsimile to (907) 694-1540 or Electronic Mailing to: Heather.Reed@anchorageak.gov

COVER & FRAME I.A.W.
STANDARD DETAILS

50-9, 55-7, 55-8,
& 50-9



MANHOLE HEIGHT I.A.W.
STANDARD DETAIL 55-10

CONCRETE GRADE RINGS

SEE NOTE 4

PRECAST CONCRETE ECCENTRIC
REDUCING CONE, SEE
STANDARD DETAIL 55-4

RISER
SEE STANDARD
DETAIL 55-4

PRECAST CONCRETE
REDUCING SLAB
SEE STANDARD
DETAIL 55-11,
55-12 OR 55-13

NOTES:

1. USE STANDARD DETAIL 55-4, NOTE 1
2. USE STANDARD DETAIL 55-4, NOTE 2
3. USE STANDARD DETAIL 55-4, NOTE 3
4. USE STANDARD DETAIL 55-4, NOTE 4. FOR FLAT DUAL ENTRY LIDS, THE MAXIMUM DISTANCE TO FIRST LADDER RUNG IS 34".
5. USE STANDARD DETAIL 55-4, NOTE 5
6. USE STANDARD DETAIL 55-4, NOTE 6
7. USE STANDARD DETAIL 55-4, NOTE 7
8. USE STANDARD DETAIL 55-4, NOTE 8
9. USE STANDARD DETAIL 55-4, NOTE 9
10. PRIMARY LEADS NOT TO EXCEED TWO 36" CPEP OR HDPEP WITH INCLUDED ANGLE BETWEEN LEADS GREATER THAN OR EQUAL TO 135°.
11. USE THE TWO HOLE PRECAST REDUCING SLAB IDENTIFIED IN STANDARD DETAIL 55-13 WHEN ACCESS AND CATCH BASIN FUNCTIONALITY IS REQUIRED. CONTRACTOR SHALL ALIGN THE MANHOLE SO THAT THE LADDER RUNGS ARE IN LINE WITH THE MANHOLE ACCESS LID. A 3" GRADE RING UNDER THE CATCH BASIN IS SUFFICIENT FOR THE TWO-HOLE CONFIGURATION.

REVISION: 12/11 AMENDED NOTE 11. 1/15 AMENDED NOTE 4.

MUNICIPALITY



OF ANCHORAGE

SCALE:
NTS

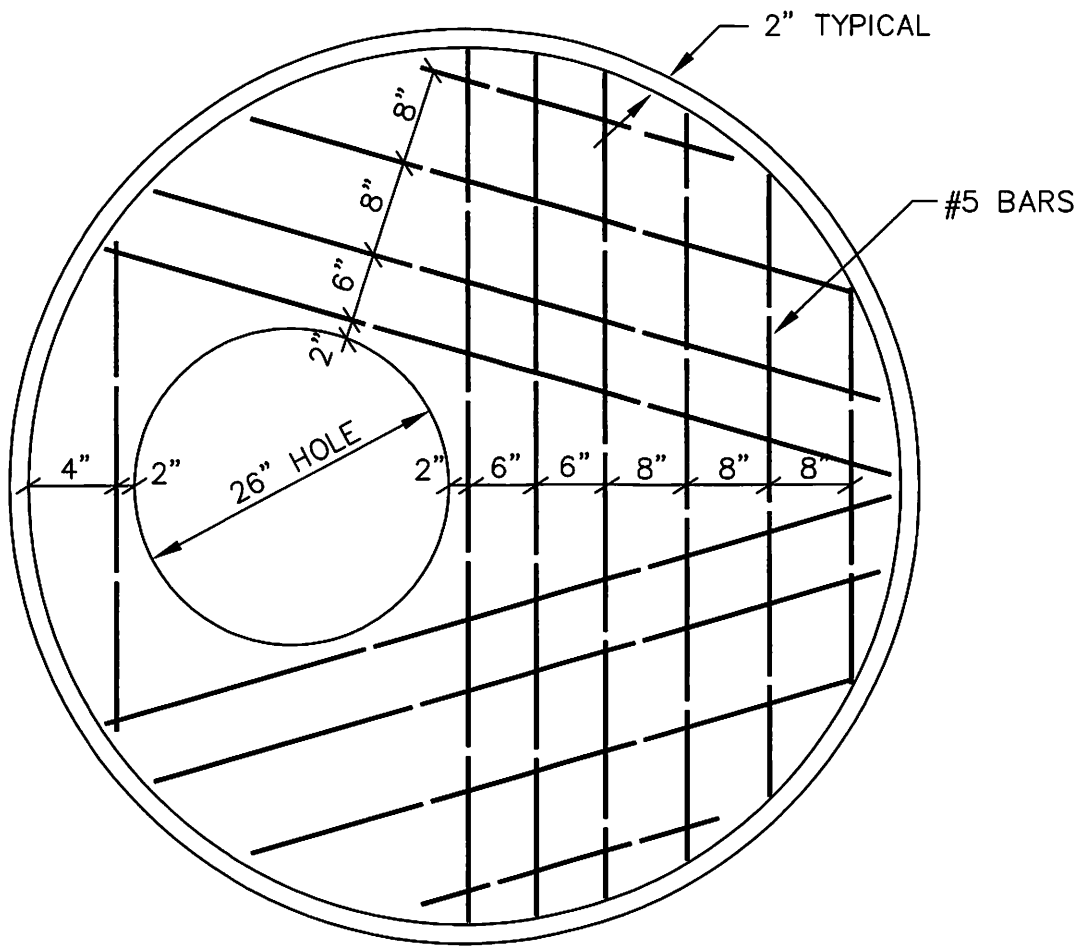
APPROVED:

REVISED:
1/15

STORM DRAIN MANHOLE TYPE II 24' TO 36"

SECTION #
55.05

DETAIL #
55-5



8" THICK SLAB WITH REINFORCEMENT
PLACED 2" CLEAR OF THE BOTTOM FACE.

MUNICIPALITY

 OF ANCHORAGE

SCALE:
NTS
 APPROVED:
 REVISED:
11/08

**PRECAST
 CONCRETE REDUCING SLAB
 (72" OR 48" TO 26")**

SECTION #
55.05
 DETAIL #
55-11