



Mayor Suzanne LaFrance  
Municipality of Anchorage  
-- Purchasing Department --

May 19, 2026

REQUEST FOR PROPOSAL

RFP 2026P030

**Anchorage Hydro Utility  
Provide Professional Design Services for Waste to Energy Facility**

**ADDENDUM NO. 1**

Please make the following changes to the subject project.

- 1. DUE: 12PM local Time, June 16, 2026**
- 2. Questions and Answers (Attached)**
- 3. ADD: Addendum No. 1 - Attachment B – Responsibility Matrix**
- 4. ADD: Addendum No. 1 – Attachment C – Engineering Deliverable Framework**

Where any requirements of the Request for Proposal conflict with an item in an Addendum, the Addendum shall govern.

All other terms and conditions of the Request for Proposal shall remain unchanged and in full force and effect.

This addendum and other documents related to this project are available by visiting the Purchasing office website at:

<http://www.muni.org/Departments/purchasing/Pages/bidding.aspx>

Addenda will be posted within the solicitation at BidExpress.

If you have previously submitted a response to this project and wish to have it returned, please email that request to [wwpur@muni.org](mailto:wwpur@muni.org)

All other terms and conditions remain unchanged.

Sincerely,

Kim Ovsepyan

RFP Buyer

Provide Professional Design Services for Waste-to-Energy Facility

Questions and Answers

**Question 1:** Is it possible for the City to provide draft or final versions of technical memorandums or reports related to the foundational efforts performed by the PMO to date. This information will help inform our approach and methodology, specifically since evaluation criteria 4.4.1 requires a concise narrative that describes our methodology for delivering a performance-based and permit ready design consistent with the Technical Performance Criteria (TPC). The work referenced in the RFP includes:

- Development of a conceptual design framework for the WTE facility.
- Preparation of a comprehensive Technical Performance Criteria (TPC) document defining minimum performance standards, operational objectives, environmental requirements, and key design parameters.
- Ongoing site selection analysis, including evaluation of multiple candidate locations.
- Waste characterization studies to define composition, calorific value, seasonal variability, and anticipated preprocessing needs.
- Wasteshed analysis to assess long-term feedstock availability, supply logistics, and regional participation; and
- Baseline ambient air quality monitoring and meteorological data collection to support future permitting activities.

*Answer:* At this time, the referenced technical memoranda, studies, and related deliverables are currently in progress and are not available for distribution. These materials are intended to be provided as Owner-furnished information following selection and in advance of contract execution, as they become sufficiently developed for release. In the interim, Proposers should base their approach and methodology on the information provided in the RFP and their experience delivering comparable WTE facilities.

**Question 2:** Depending on the information contained within the TPC, can the Municipality clarify what you envision as the Engineer of Records' responsibilities for proprietary equipment such as combustion control (grate), boiler, turbine, and air pollution control systems? These are normally the technology providers scope and responsibility for engineering and design.

*Answer:* The Municipality anticipates that the Engineer of Record (EOR) will retain overall responsibility for delivering a fully coordinated, code-compliant, and permit-ready WTE facility design in accordance with the Technical Performance Criteria (TPC) and project objectives.

It is recognized that certain specialized systems, such as combustion systems, boiler systems, turbine-generator equipment, and air pollution control systems, are typically provided by proprietary technology vendors. In these cases, the detailed design of such equipment is expected to be performed by the respective technology providers.

The EOR will be responsible for the design of the Balance of Plant (BOP) systems required to fully integrate these vendor-supplied packages into a complete and operable facility.

The EOR's responsibilities will include, at a minimum, preparation of performance-based technical specifications for such systems; integration of these systems into the overall facility design; coordination and consolidation of vendor-supplied information; confirmation of compliance with the TPC, applicable codes, and regulatory requirements; and incorporation of these systems into the Basis of Design, permitting documentation, and construction documents.

Consistent with standard industry practice for projects of this scale, the EOR is also expected to support the procurement of major equipment packages, including development of technical procurement documentation, participation in RFQ/RFP processes, technical evaluation of proposals, and support in the preparation of recommendations for award, as requested by the Owner.

Following award, the EOR will be responsible for review and verification of vendor drawings and submittals for conformance with project requirements, coordination of system interfaces, and integration into the overall design.

During construction and commissioning, the EOR will provide engineering support services, including review of installation and commissioning activities, and verification that vendor-supplied systems are implemented in accordance with the design intent, contract requirements, and applicable performance criteria.

See attachments provided with this addendum for additional information.

**Question 3:** If interviews are required, do you have a tentative timeline, date so schedules can be blocked out?

*Answer:* The RFP outlines that the Municipality may conduct interviews with a short-listed group of Proposers; however, a specific interview schedule has not been established at this time. Should interviews be required, advance notice will be provided to the shortlisted Proposers.

### **Cover Letter**

Change:      Proposals Due:      12PM Local Time, June 02, 2026

To:            Proposals Due:      12PM Local Time, June 16, 2026

### **Section 4.0 Proposal and Submission Requirements**

Replace the second sentence with the following:

Proposals shall not exceed twenty (20) pages in length (excluding letter of transmittal, resumes, title page(s), index/table of contents, required attachments, or dividers).

## **Section 7.0 Sample Contract**

Replace the entire contents of Section 7.0 Sample Contract with the following:

All Proposers must carefully read and review ATTACHMENT A – Sample Contract. The Sample Contract is provided to communicate the Municipality of Anchorage’s anticipated baseline commercial framework and general contractual approach for the Project. Due to the size, complexity, technical nature, and collaborative delivery structure associated with the Waste-to-Energy Project, the Municipality reserves the right to revise, supplement, expand, or otherwise modify the Sample Contract during negotiations with the highest-ranked proposer(s), including the incorporation of additional project-specific provisions, exhibits, coordination requirements, technical requirements, risk allocation provisions, governance procedures, and other terms reasonably necessary to support successful project execution.

The final Contract with the Municipality of Anchorage is anticipated to be substantially similar in overall intent and commercial structure to the Sample Contract but may include material project-specific modifications developed during negotiations.

If a Proposer wishes to identify exceptions, requested revisions, or concerns regarding the Sample Contract, such comments should be submitted with the proposal. All requested changes or comments shall be submitted in a separate document and shall be clear, legible, and conspicuous. The Proposer should also provide the rationale for any requested revisions. The Municipality reserves the right to consider such comments during negotiations with the highest-ranked proposer(s).

Submission of a proposal without identified exceptions or requested revisions shall be understood to indicate that the Proposer is generally willing to negotiate in good faith based upon the Municipality’s proposed contractual framework, understanding that the final negotiated agreement may include additional or modified project-specific provisions.

## **Reference documents issued for informational purposes**

The Municipality is issuing the following reference documents as attachments to this Addendum:

- **Responsibility Matrix**
- **Engineering Deliverables Framework**

These documents are being provided solely for the purpose of communicating the Municipality’s current conceptual approach to project coordination, design integration, project governance, interface management, and anticipated collaboration among the Owner, Program Management Office (PMO), Design Consultant, Construction Manager-at-Risk (CMAR), and Operator-at-Risk (OMAR).

The documents are intended to assist proposers in understanding the anticipated collaborative delivery environment and the general nature of coordination and integration activities currently envisioned for the Project.

## **2. Non-Binding / Subject to Refinement**

The Municipality expressly reserves the right to modify, refine, supplement, restructure, or replace any processes, workflows, role allocations, milestone structures, deliverable

requirements, coordination procedures, or governance approaches described in these reference documents at any time prior to or during contract negotiations, project execution, or subsequent phases of Project development.

The reference documents are not intended to establish final contractual obligations, fixed responsibility allocations, or exclusive project execution methodologies.

Final scope, deliverables, responsibility allocations, review procedures, project controls requirements, and coordination protocols will be established through the negotiated professional services agreement and subsequent project execution planning processes.

### 3. Independent Professional Responsibility

Nothing contained within the reference documents is intended to diminish or transfer the Design Consultant's independent professional responsibilities as Architect/Engineer of Record, nor to supersede the professional standard of care applicable to the services provided under any resulting agreement.

Similarly, participation by the PMO, CMAR, OMAR, Independent Cost Estimator, Owner representatives, or other stakeholders in coordination, review, constructability input, operational review, value engineering, scheduling, or project integration activities shall not be construed as relieving the Design Consultant of responsibility for its professional services, nor as transferring professional liability among project participants except as expressly provided by contract.

### 4. Flexibility of Delivery Structure

The Municipality anticipates that project delivery methodologies, governance structures, sequencing, coordination procedures, and interface responsibilities will continue to evolve as the Project advances and as key project participants are procured and engaged.

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